



**Albany Pine Bush Preserve Commission
Audit Committee**

Draft Minutes

September 9, 2016, 9:30 am, 195 New Karner Road

Present: John Brust (Committee Chair), Don Csaposs (Committee member), Mike Lyons (Committee member), Keith Goertz (Board Chair), Dusty Tinsley (Commission Counsel), Lisa Anthony, Chris Hawver

The meeting began at 9:35 am.

Minutes – The minutes from the June 10, 2016 Committee meeting were considered. Mr. Csaposs moved to accept the minutes; Mr. Lyons seconded. The minutes were passed unanimously.

April-July 2016 financial reports – Ms. Anthony, Director of Finance and Operations, provided the committee with a review of 1) the Statement of Financial Activities; 2) Statement of Net Assets; and 3) Investment Summary. These will be provided as part of the September 15, 2016 Commission Board meeting materials.

Budgeting for FY 2017/18 – The Committee discussed the timeline for the budget process. Staff will begin to draft budgets working with Ms. Anthony and Mr. Hawver in late October, with a full draft ready for consideration at the Commission’s December 15th Board meeting.

Review of Commission Board meeting agenda – Mr. Hawver, reviewed the agenda with the Committee.

Other business – none.

Future Meetings:	Audit Committee	Friday 12/9/16, 9:30 am
	Commission	Thursday, 12/15/16, 9:30 am Thursday, 3/16/17, 9:30 am

Meeting adjourned 10:20 am

Respectfully submitted,

Chris Hawver
Executive Director